



For more than 10 years 3Q has developed and operated a robust and high-performance SaaS platform for video management and streaming.

We are specialists in streaming technologies and high availability. Using our in-house platform, we broadcast live and on demand content for leading content providers worldwide. With full GDPR compliance, innovative features, multiple system integrations, an intuitive UI and customer support based in Berlin, we are a trusted partner for our customers.

To support our strategy of sustainable growth, we are searching for

Accountant (m/f/x) – Fulltime

What we want to achieve with you

- Expansion and optimization of our accounting processes
- Establishment of detailed reporting to the management
- Establishment of various mechanisms to control and improve our finance department

Your Tasks

- Support the day-to-day business in the area of preparatory accounting
- Invoice preparation, verification and correction
- preparation of monthly financial statements
- Communication with tax advisor
- Coordination of travel and appointments
- Travel expenses and credit card settlements
- Maintenance of accounting system
- Support with administrative activities
- Receivables management
- Management of mail traffic and filing system

What you offer

- Completed studies, commercial training or several years of commercial experience
- independent, careful and reliable work
- confident handling of MS-Office
- pronounced affinity for numbers

What we offer

- a young and highly motivated team
- the space to introduce and implement your own ideas
- flexible working times
- friendly working conditions (e.g. free coffee and other drinks in the office, flexible home office policy, and much more)
- Offices in Berlin & Munich

Contact

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